

# GENERAL TERMS AND CONDITIONS STENA CONFIDENTIAL AB

## 1. Application

These terms apply to agreements between Stena Confidential AB (SCAB) and the customer ("Customer") unless otherwise agreed in writing.

## 2. Confidentiality service

Unless agreed otherwise, services are performed according to these general terms. The service is executed based on agreed collection intervals and destruction/recycling methods.

SCAB is responsible for management, planning, execution, and ensures the service is performed professionally. Confidential material is collected in sealed containers by security-trained staff and transported in locked and alarmed vehicles. Destruction may also occur on-site with mobile units. A certificate of destruction is provided afterward.

## 3. Sorting

Materials outside the agreed types will be charged according to SCAB's current price list.

Electronics (e.g., hard drives, laptops) must be transported in containers with proper documentation. Batteries should be removed if possible.

Non-paper/electronic data carriers (e.g., USBs, CDs, uniforms) should be placed in a special bag at the top of the container or in designated containers for larger quantities.

SCAB reserves the right to hand over any suspicious or illegal material to the police.

## 4. Prices

Prices follow the agreement. SCAB may adjust prices due to cost increases beyond its control (e.g., destruction fees).

If actual volumes differ significantly from agreed volumes, prices may be adjusted. Missed collections due to customer fault may be charged.

Mis-sorted materials may be charged at a higher rate, and additional costs for sorting or handling will be charged. Statutory VAT is added.

## 5. Payment terms

Payment is due within 30 days of invoice date. Late payments accrue interest (reference rate + 8%) and reminder/collection fees apply.

## 6. Responsibility for containers and waste

All containers and equipment remain SCAB's property unless otherwise agreed. Ownership of the material transfers to SCAB upon collection. SCAB is not responsible for material not agreed upon in terms of type, category, or quality.

## 7. Hazardous waste responsibility

Customers must not hand over hazardous or risky materials without a separate agreement (except electronics). If they do, they are strictly liable for any resulting damage or costs.

SCAB is only liable for direct damages caused intentionally or through gross negligence, limited to six months' worth of fees paid by the customer.

## 8. Force majeure

Neither party is liable for failure to fulfill obligations due to events beyond their control (e.g., legal changes, strikes, extreme weather, war). However, this does not apply to liability related to hazardous or risky materials.

## 9. Confidentiality

Both parties agree to keep all contract details and related information confidential.

## 10. Contract term

The agreement is valid for the period stated and auto-renews yearly unless terminated with 3 months' written notice.

## 11. Termination

Either party may terminate the agreement with immediate effect if the other party materially breaches the contract and does not correct it within 20 days, or becomes insolvent.

SCAB may suspend services after 10 days of late payment and charge for equipment retrieval.

## 12. Amendments

Changes must be made in writing and signed by both parties.

## 13. Disputes and governing law

Disputes will be resolved through arbitration under the Stockholm Chamber of Commerce Arbitration Institute. Swedish law applies.

However, SCAB may also pursue claims via the enforcement authority or district court for clear, overdue receivables or to reclaim its property.